



Primavera P6 Rel. 8.0 Fundamentals

COURSE CODE: D67340GC10 COURSE OUTLINE

Duration: 5 Days **Price:** RM 5,150 per person **PDUs:** 32.5 **Provider ID:** 1492 **Location:** EBS Training Room, Plaza Mont Kiara, Kuala Lumpur.
CEUs: 3.25

Participants will create a project, add activities and relationships, assign resources, adjust the project plan to account for schedule delays and over allocated resources, and analyze portfolios. Participants also will learn how to customize the Personal Workspace and the Project Workspace to monitor project progress and communicate with team members. Enhanced risk management and project templates -- new for P6 R8 -- are covered. BI and BPM are not covered in this course.

The course is divided into five sections: Overview and Creating a Project; Scheduling the Project and Managing Data; Assigning Resources and Base lining; Project Execution and Control; and Project Closeout and Advanced Topics.

Audience:

- Business Analysts
- End Users
- Functional Implementer
- Project Manager

Learning Outcomes:

- Assign and analyze resources
- Analyze project performance
- Execute and control the project
- Customize dashboards and the Project Workspace
- Create a project
- Create project templates and portfolios

Suggested Prerequisites:

- Knowledge of project management principles

Course Objectives:

- Create a project
- Create a Work Breakdown Structure
- Add activities
- Customize activity views
- Create relationships
- Schedule the project
- Assign constraints
- View the Enterprise Project Structure
- Optimize the project schedule
- Assign roles and resources
- Analyze resources and costs
- Baseline the project plan
- Execute the project
- Customize dashboards
- Manage risk
- Create project templates

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Course Topics:

Understanding P6 Data

- Describing the Organizational Breakdown Structure
- Describing the Enterprise Project Structure

Creating a Project

- Viewing the EPS Page
- Modifying Project Information

Creating a Work Breakdown Structure

- Creating Multiple Levels

Adding Activities

- Describing Activity Types
- Viewing Activity Information
- Editing Activity Details
- Assigning Steps
- Assigning Codes

Using Activity Views

- Customizing a View
- Filtering Data
- Grouping and Sorting Data

Creating Relationships

- Viewing Relationship Types
- Creating Relationships in the Gantt Chart

Scheduling a Project

- Defining Key Terms
- Defining Total Float
- Describing Loops and Open Ends
- Calculating a Schedule

Assigning Constraints

- Applying a Must Finish By Date
- Constraining an Activity

Optimizing the Project Schedule

- Analyzing Schedule Dates
- Shortening a Project Schedule

Viewing the Project Workspace

- Adding and Removing Portals
- Customizing the Project Workspace

Assigning Roles and Resources

- Assigning a Role
- Requesting Resources
- Assigning Resources
- Checking Resource Availability

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Calendars

- Defining Work Types
- Editing a Project Calendar
- Assigning a Calendar to an Activity

Base lining the Project Plan

- Selecting a Baseline
- Adding a Baseline

Executing the Project Plan

- Describing Methods of Applying Progress
- Using Progress Spotlight
- Defining the Data Date
- Applying Progress to Activities

Analyzing the Updated Project

- Comparing Dates
- Viewing Schedule Performance
- Addressing Variances

Viewing Dashboards

- Customizing Dashboards
- Adding and Removing Dashboards
- Viewing Portfolio Data

Project Templates

- Creating a Template from a Project
- Creating a New Project from a Template.
- Tailoring a Project by Adding a WBS from a Template

Managing Risk

- Creating Project Risks
- Developing a Risk Response Plan

Advanced Scheduling

- Calculating Multiple Float Paths
- Describing Calendar Effect on Lag

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